

*Annex to the Opole University of Technology Senate
resolution no. 85 from 28.04.2021*

OPOLE
UNIVERSITY OF TECHNOLOGY

STUDY REGULATIONS

AT OPOLE UNIVERSITY OF TECHNOLOGY

Table of contents

Chapter 1. General provisions
§ 1. Introductory provisions
§ 2. Functions of the rector, dean and year tutor
§ 3. Administrative decisions and settlings
§ 4. Obtaining student rights.
§ 5. Students' self-government.
§ 6. Levels and modes of higher education, degrees.
Chapter 2. Student rights and obligations
§ 7. Student rights
§ 8. Loss of student rights
§ 9. Student obligations
Chapter 3. Organization of studies
§ 10. Organization of an academic year
§ 11. Organization of classes.
§ 12. Individual organization of study
§ 13. Transfers of students
§ 14. Studies in an additional field of studies and extracurricular courses
§ 15. Mobility of students
Chapter 4. Completing a period of studies
§ 16. Credit system
§ 17. Grading scale
§ 18. General provisions of completing courses and taking examinations.
§ 19. Completing classes
§ 20. Examinations.
§ 21. Completing a semester
§ 22. Registration for the consecutive semester
§ 23. Retaking a semester
Chapter 5. Removal from a students' list, reinstatement and leaves
§ 24. Removal from a students' list
§ 25. Reinstatement
§ 26. Leaves
Chapter 6. Diploma thesis
§ 27. General provisions
§ 28. Supervisor and reviewer of the diploma thesis
§ 29. Topic of the diploma thesis
§ 30. Final grade of the diploma thesis
§ 31. Rigors.
Chapter 7. Diploma examination
§ 32. General provisions
§ 33. Course of the diploma examination
§ 34. Final grade of the diploma examination
§ 35. Rigors
Chapter 8. Result and completion of studies
§ 36. Final result of studies
§ 37. Completion of studies
Chapter 9. Awards, distinctions and penalties
§ 38. Awards and distinctions
§ 39. Penalties
Chapter 10. Final, transitional and adjustment provisions.
§ 40. Final provisions
§ 41. Transitional and adjustment provisions

Chapter 1. General provisions

§ 1. Introductory provisions

1. Study regulations at Opole University of Technology in Opole, hereinafter referred to as the Regulations, apply to all students, academic teachers and employees who are not academic teachers, who deal with organization of studies and related rights and obligations of a student.
2. The Regulations apply to full-time and part-time studies, to first, second and long-cycle studies conducted at the Opole University of Technology in Opole, hereinafter referred to as the University.
3. The Regulations define the organization and course of studies as well as related rights and obligations of the University student.
4. The terms and abbreviations used in the Regulations mean:
 - 1) ADT – Archives of Diploma Theses, USOS programme module
 - 2) SSC – Student Service Centre – an organizational unit of the University that deals with the documentation of the course of studies, scholarships and other benefits, students service and it mediates between a dean and a student;
 - 3) dean – a dean of a faculty or a vice dean acting on his/her behalf;
 - 4) ECTS (European Credit Transfer and Accumulation System) – a system used for assessing a student’s progress in gaining knowledge and abilities; ECTS credits determine a student’s workload required for the implementation of a study programme;
 - 5) learning outcomes – knowledge, skills and social competences obtained in the process of learning in a study system;
 - 6) student grade book – a document issued at a student’s request, owned by a student, where he / she records a course of studies;
 - 7) IOS (individual organisation of studies) – completion of a part of studies according to individual organisation of studies which means a completion of an applicable study programme on the basis and according to a schedule established by a dean;
 - 8) student academic progress report – a part of study course documentation consisting of information about course credits and examinations obtained during a semester;
 - 9) course description card (syllabus) – a description of the content, learning outcomes, means of implementation and methods of conducting a subject, bibliography constituting a basis of a programme, a description of the rules of obtaining a course credit, and forms and criteria of a grade;
 - 10) student card – a document issued by the University confirming a student’s status;
 - 11) course coordinator teacher – an academic teacher conducting a lecture or other teacher appointed by a dean;
 - 12) leading teacher – an academic teacher conducting and giving a course credit;
 - 13) final grade – a grade obtained by a student after completing a course during a semester on the basis of obtaining a credit for a given form of classes;
 - 14) field of study, year or lecture group tutor – an academic teacher providing students of a given field of study, year or lecture group with assistance in issues related to organization of studies and education at studies;
 - 15) study plan – a schedule of a study programme in each semester and year of a given education cycle;
 - 16) Polish Qualifications Framework (6th and 7th levels) – general characteristics of learning outcomes for the qualifications at 6th and 7th levels of Polish Qualifications Framework, referred to in the Act of December 22, 2015 on the

Integrated Qualifications System (Journal of Laws of 2020, item 226 with amendments);

- 17) confirmation of learning outcomes – a verification process of obtained learning outcomes, organized institutionally beyond the study system and non-institutional learning, organized with methods increasing the scope of knowledge, skills and social competences;
- 18) diploma thesis – individual development of a specific scientific, artistic or practical issue as well as technical or artistic achievement presenting a student's general knowledge and skills related to a given field of study, level and profile, demonstrating the ability to analyse and draw conclusions independently;
- 19) student internship – an internship carried out in full-time and part-time studies in the dimension specified in a study programme the purpose of which is to obtain practical skills;
- 20) study programme – a description of coherent learning outcomes specified by the University, specific to the a discipline or disciplines, with an indication of a leading discipline, consistent with Polish Qualifications Framework (6th and 7th levels) and the description of an education process leading to achieving these outcomes along with ECTS credits assigned for individual modules of the process;
- 21) electronic credit and examination transcript – a part of a course of studies documentation including course credits and the results of examinations;
- 22) course – a part of a study programme covering specific subject content carried out in a form of a didactic class specified in a study programme; a course can consist of more than one form of a course; a course or a group of courses can constitute an educational module for which the assumed learning outcomes and a number of ECTS credits were assigned in a study programme;
- 23) rector – a rector of the University or a vice - rector acting in his / her stead;
- 24) academic year – a period that begins on October 1st and finishes on September 30th, which is divided into two semesters in which conducted classes are completed with credits and examinations provided in a study programme;
- 25) timetable – a semester schedule of compulsory and additional classes approved by a dean, on a weekly and hourly basis;
- 26) self-government – a students' self-government of the University; a sole representative of all students of the University that conducts activities at the University in the scope of student affairs including social, living conditions and cultural matters on the basis of the regulations specifying the organization and system of a self-government;
- 27) prefect – a solemn representative of all students from a given lecture group elected in accordance with a self-government's electoral regulations;
- 28) student – a person taking part in a first-cycle, second-cycle and long-cycle studies who was admitted to studies according to the Act and took the oath in accordance with the formula specified in the University statute;
- 29) part-time studies – a form of higher education indicated in a senate's resolution, under which less than a half of ECTS credits covered by the study programme may be obtained with the direct participation of academic teachers or other people conducting classes, and students;
- 30) full-time studies – a form of higher education in which at least half of ECTS credits covered by the study programme is obtained with direct participation of academic teachers or other people conducting classes, and students;
- 31) USOS system – the University Student Service System;

- 32) USOSweb system – the USOS module for the University – a student and a student – the University contact;
 - 33) the Act – the Act of July 20, 2018 – The Law on Higher Education and Science (Journal of Laws of 2020, item 85, as amended);
 - 34) student application – the application submitted by the student in a paper or electronic form via USOSweb if possible;
 - 35) didactic class or class – all kinds of classes conducted at the University, according to a study programme, among which there are lectures and lower forms of classes: practical classes, clinical classes, labs, seminars, projects and foreign language classes.
5. The Regulations define the organization and proper implementation of a didactic process in accordance with the needs of students, including the disabled ones and adjust the conditions of studying to the type and degree of their disabilities. The University provides the disabled with the conditions for full participation in the education process, scientific research as well as participation in the life of the academic community of the University while respecting the right to privacy and dignity of people with disabilities.

§ 2. Functions of the rector, dean and year tutor

1. The rector is the superior of all students and the dean is the direct superior of students in the faculty.
2. The dean may appoint a tutor of a field of study, year or lecture group from among all academic teachers. He / she has the right to change the tutor.
3. The main responsibilities of the tutor include giving students help, advise and consultations related to the didactic and social problems, cooperating closely with lecture groups prefects, familiarizing students with the structure and functioning of the University and the Regulations, as well as giving opinions about individual issues related to the course of study at the request of the student or the dean.

§ 3. Administrative decisions and settlements

1. Administrative decisions regarding studies are issued by the dean in the first instance, by the rector in the second instance. On the dean's authorisation the decisions may be issued by the vice-dean and on the authorisation of the rector – the vice-rector.
2. The provisions of section 1 shall not apply to issuing decisions in situations referred to in:
 - 1) art. 72 sec. 3 and 4 of the Act and § 4 sec. 1 of the Regulations;
 - 2) art. 86 sec. 2 and 3 of the Act and § 7 point 9 of the Regulations.
3. The dean's decision may be appealed against to the rector within fourteen days from the day of the decision's delivery. Appeals to the rector should be made in writing via SCC.
4. The provisions of the Act of 14 June 1960 – Code of Administrative Procedure shall apply to issuing decisions.
5. In individual cases concerning studies, in which the decisions are not issued, the settlements are issued. On the authority of a dean, the settling may be issued by a vice-dean and on the authority of a rector – a vice-rector. In undisputed situations settlements may be issued by a SCC employee. Settlements are made in writing and are justified.

§ 4. Obtaining student rights

1. A person may begin studies at the University only after meeting the recruitment conditions applicable at the University.
2. Admission to the first semester of studies is as follows:
 - 1) by entering into the list of students made by a chairman of authorised members of the faculty recruitment committee;
 - 2) by the rector's decision;
 - 3) by transferring from another university or a foreign university.
3. A person admitted to studies receives the student's rights upon taking the oath.
4. A person admitted to studies receives an album number, individual student account in the USOSweb system and an individual university e-mail account.
5. After acquiring student rights, the student receives a student card.
6. Admission of a student on the basis of readmission follows the decision of the dean of a relevant faculty.
7. A student of another university may undertake part of the studies at the University referred to § 15 of the Regulations, on the basis of the agreement between another university and the University, with the relevant faculty dean's consent.
8. Students registered for a specific semester of study have the right to participate in classes in a given field of study, except for open lectures.

§ 5. Students' self-government

1. The self-government is the sole representative of all students of the University. The self-government operates on the basis of the Act, the University statute and the self-government's regulations.
2. The representative of all students in a lecture group is a prefect who is appointed in accordance with the self-government's regulations.
3. In case when a prefect is not appointed, the dean may apply to the competent body of a self-government for the immediate appointment of a prefect.

§ 6. Levels and modes of higher education, degrees

1. The University offers higher education as:
 - 1) first-cycle studies;
 - 2) second-cycle studies;
 - 3) long-cycle studies.
2. Higher education is conducted as:
 - 1) full-time studies;
 - 2) part-time studies.
3. Full-time studies last:
 - 1) in case of the first-cycle studies at least six semesters for undergraduate studies and at least seven semesters for engineering studies;
 - 2) in case of second-cycle studies from three to five semesters;
 - 3) in case of full-time studies from nine to twelve semesters.
4. Part-time studies can last one or two semesters longer than the corresponding full-time studies.
5. Studies are conducted at the following profiles:
 - 1) a practical one, where more than a half of ECTS credits is assigned to classes that shape practical skills;

- 2) a general academic one where more than a half of ECTS credits is assigned to classes connected with research activities of the University.
6. Graduates of the higher education studies are granted the following degrees:
 - 1) bachelor;
 - 2) engineer;
 - 3) architecture engineer;
 - 4) master;
 - 5) master of science;
 - 6) master of science in architecture

Chapter 2. Student rights and obligations

§ 7. Student rights

1. A student has the right to:
 - 1) a student card and at a student's request - a student grade book;
 - 2) acquire knowledge and develop their own scientific interests and use help of academic teachers and the University;
 - 3) join the University student organisations;
 - 4) participate in research, development and implementation work carried out at the University;
 - 5) take part in elections for the University organs, collegial bodies and self-government organs on the terms set out in the regulations of a self-government;
 - 6) receive scholarships and other benefits as well as awards and distinctions;
 - 7) be respected by the University employees; racist, xenophobic and mobbing behaviour will be punished according to the applicable law;
 - 8) obtain help from the University in case of violation of the Regulation's provisions;
 - 9) obtain scholarships and other benefits in accordance with the regulations of benefits for the University students;
 - 10) express opinions about didactic classes in a form of anonymous questionnaires and surveys organised by the University;
 - 11) view their assessed written works;
 - 12) obtain a record in a student grade book in case of possessing one;
 - 13) transfer and recognition of ECTS credits;
 - 14) study according to IOS;
 - 15) justify absence on classes, leaves from classes and leaves from classes with a possibility of verification of obtained learning outcomes specified in the study programme;
 - 16) change the field of study;
 - 17) transfer to full-time or part-time studies;
 - 18) take a final re-sit examination conducted before an examination board with the participation of an observer;
 - 19) retake certain classes due to unsatisfactory learning results;
 - 20) take part in trainings concerning student rights and obligations as well as trainings concerning the use of USOSweb system conducted by the self-government;
 - 21) protect their personal data in accordance with the regulation (EU) 2016/697 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/WE (General Data Protection Regulation).

§ 8. Loss of student rights

Loss of student rights occurs in the case of:

- 1) removal from a student's list;
- 2) resignation from studies;
- 3) relegation from the University;
- 4) transfer to another university.

§ 9. Student obligations

A student is obliged to:

- 1) proceed in accordance with the contents of the oath and the regulations effective at the University;
- 2) obey generally applicable laws and principles of social coexistence;
- 3) take care of the University property;
- 4) obey the provisions of law on health and safety at work and fire protection;
- 5) participate in all didactic and organizational classes in accordance with the study plan as well as in trainings and instructions in the field of safety, health at work and fire protection;
- 6) take examinations, complete internships and meet requirements presented in a study programme;
- 7) immediately notify SSC about changes of personal data and material conditions if they affect the granting of scholarships and other benefits and their amount, as specified in the Act and the regulations of benefits for students of the University;
- 8) justify the absence to the academic teacher during the subsequent classes in which a student participates;
- 9) timely pay tuition fees to the University and obey the mandatory law at the University;
- 10) read the orders and information announced by the University authorities on the University webpage, SSC, self-government and in a public information bulletin;
- 11) use an individual university e-mail account;
- 12) know the content of the Regulations.

Chapter 3. Organization of studies

§ 10. Organization of an academic year

1. The academic year begins on October 1st and ends on September 30th and includes two semesters: winter and summer.
2. The detailed organization of the academic year, including the dates of beginning and ending didactic classes, examination sessions, breaks in classes and diploma examination dates are set by the rector as an order at least three months before the beginning of the academic year.
3. The semester is the accounting period.
4. Each semester includes fifteen weeks of didactic classes, an examination session and internships or other classes provided in the study programme. The last semester of first-cycle engineering studies and the first semester of second-cycle studies may last shorter than fifteen weeks. In case of the last semester of first-cycle engineering studies the date of the examination session may be set by the dean immediately after the end of didactic classes.
5. During the academic year the rector may establish hours or days free of didactic classes on his / her own initiative or at a justified request of the self-government.

6. The detailed timetable for the semester is approved by the dean who announces it at least five working days before the beginning of the semester.
7. The schedule for the examination session is approved by the dean who announces it no later than seven days before the session begins.

§ 11. Organization of classes

1. Studies are conducted within the fields of studies, levels, forms and profiles of studies.
2. The study programme is established by the senate after consulting the self-government.
3. The study programme defines the scope of knowledge, skills and social competences appropriate for individual courses and internships that a student should achieve during studies. The study programme with study plans are available to students on the University website and in a public information bulletin within fourteen days from the date of their acceptance.
4. Didactic classes for each of the forms of studies listed in §6 it. 2 are organized according to a separate schedule and conducted in separate student groups.
5. The size of a student group at various types of classes is determined by the rector who announces it at least three months before the beginning of the academic year.
6. The number of groups at a given field of study is determined by the dean. Students are assigned to groups by SSC in the USOS system no later than five working days before the beginning of the semester. It is allowed to introduce independent enrolment of students to class groups and their publication in the USOSweb system.
7. Enrolment to a foreign language class takes place electronically via the USOSweb system in the semester preceding the semester in which the language class will be held. A student who does not make the selection on time will be assigned to the group by the person who coordinates the enrolment.
8. The rules for admission or qualification of students for the specialisations and elective subjects during the studies are established by the dean.
9. The classes may be attended by tutors (assistants) of disabled students. The tutors (assistants) should have the dean's consent to participate in classes.
10. Classes at studies may be conducted with the use of distance teaching methods and techniques with the use of infrastructure and software ensuring synchronous and asynchronous interaction between students and people conducting classes according to the regulation issued on the basis of Art. 81 point 4 of the Act.
11. The academic teacher announces the consultation hours in his / her individual (name) timetable not less than two hours a week during didactic classes and examination sessions. The academic teacher or another person conducting classes provides consultations at the University with the possibility of remote connection with students.
12. The academic teacher or another person conducting classes are obliged to check the presence of students during classes in the USOSweb system or to report the student's absence to SSC in an electronic form, in accordance with §24 it. 4 of the Regulations.
13. In case of longer absence of the academic teacher the dean, after consulting with the head of relevant organizational unit of the University, may authorize another academic teacher to take over his / her duties.
14. The teacher conducting the course or the teacher appointed by the dean determines the course completion conditions, coordinates and agrees on the scope of all classes included in the course, establishes the rules for verifying the learning outcomes and announces them in a course description card before the beginning of the academic year and during the first class.
15. It is allowed to set five examinations per semester and their total number may not exceed eight per year.

16. The dean, with the rector's permission, may decide to conduct classes and diploma examinations in a foreign language.
17. Student internships are carried out at full-time and part-time studies to the extent specified in the study programme adopted by the senate. Internships have ECTS credits assigned in accordance with the study programme.
18. Issues connected with the internships are coordinated by the dean or tutors and plenipotentiaries appointed by the dean.
19. The manner and mode of internships are specified by the rector in the student internship regulations.
20. Absence of a student participating in a meeting of an organ or a collective body or students' self-government of the University during classes shall be considered as an excused absence.
21. A person admitted to studies under the procedure of confirming learning outcomes is obliged to submit the application to the dean of a relevant faculty of the University to obtain credits for courses recognized in the procedure of confirming learning outcomes, before the beginning of the academic year.

§ 12. Individual organization of study

1. IOS consists in the implementation of applicable study programme by a student by at least one of the following adjustments:
 - 1) individual selection of courses, methods and forms of education;
 - 2) modification of credits and examinations forms;
 - 3) modification of the number of ECTS credits required to complete the semester of studies;
 - 4) modification of the weekly timetable by selecting the class group and / or hours of classes in a way enabling the implementation of the applicable study programme adapting it to the student's time capacity;
 - 5) change of the examination and credits dates in consultation with the academic teacher or a person conducting a course or a class.
2. It is allowed to apply IOS to:
 - 1) especially gifted and outstanding students;
 - 2) students undergoing internships and placements under the concluded contract;
 - 3) students who are members of the national, Olympics or university sports team with at least the I sports class, representing the University in league games in team sports at least at the first league level conducted by Polish sports associations as well as representatives of the University in Polish academic championships who won 1-3 place;
 - 4) students bringing up children or taking care of the closest family member of a student who is his / her sole guardian;
 - 5) the disabled students;
 - 6) students conducting studies in more than one field of study;
 - 7) students elected to collegial organs of the University;
 - 8) students who are scholarship holders of the Mayor of Opole scholarship programme for Olympians;
 - 9) students admitted to studies under the procedure of confirming learning outcomes;
 - 10) in other important cases recognized by the dean.
3. Particularly gifted and outstanding students are provided with didactic and research care through individual selection of courses, methods and forms of education. The dean, at the student's request, appoints the student's tutor for the duration of IOS.

4. Disabled students, students in a difficult life situation, students studying more than one faculty of study and students elected to collegial organs of the University are provided with the ability to conduct studies according to individual schedule of study programme and to weekly class timetable by the choice of class group and / or hours of classes in the way which enables the implementation of the current study programme with the adaptation to the student's time capacity.
5. IOS of a disabled student should be adjusted to his or her individual needs and abilities in terms of:
 - 1) adaptation of teaching materials;
 - 2) adaptation of the conditions of the classes;
 - 3) forms of classes;
 - 4) additional support.
6. The IOS study programme must ensure the implementation of all learning outcomes specified in the study programme.
7. IOS may be applied for by a student who completed the first year of first-cycle or long-cycle studies, except for students mentioned in it. 2 point 3, 9 and 10. IOS is granted by the dean, via a decision, for the period of one semester.
8. A student applying for IOS submits an application to the dean within two weeks from the beginning of classes. The application must be accompanied by the method and date of completion of individual courses, agreed with the teachers.
9. Student registration for the next semester without the required number of credits is the basis for refusing to grant IOS to the student.
10. IOS may lead to shorten the studies. IOS cannot, however, lead to an extension of studies duration in a given field of studies, level, profile and a mode of studies.

§ 13. Transfers of students

1. A student may transfer from a university to the University, from a faculty to another faculty at the University or from one field of study to another field of study at the University with the consent of the deans of receiving faculty and the faculty a student is leaving.
2. The condition for transfer is fulfilling student's obligation towards the university or faculty a student is leaving, confirmed by the university or faculty. The terms of transfer are determined by the dean of the faculty of the University which is admitting a student.
3. A student who transfers classes completed at the university different than the home university, including a foreign university, is assigned the same number of ECTS credits as assigned to learning outcomes obtained as a result of relevant classes and internship at the University.
4. The condition for transferring the classes completed by a student at a home university or outside home university, including foreign university, in place for credits assigned to classes and internships specified in a study programme, is confirming the similarity of obtained learning outcomes by the dean of relevant faculty of the University.
5. A student may transfer from full-time studies to part-time studies at the same or different faculty and from part-time studies to full-time studies. The rules for changing the form of studies are established by the dean.
6. Transfer from a different university and transfer to a different faculty, field of study or a mode of study requires submission of a reasoned application to SSC, not later than before the beginning of the semester. The dean may exceptionally grant the consent to the student's transfer during the semester.

§ 14. Studies in an additional field of studies and extracurricular courses

1. A student may undertake studies in an additional field of study.
2. With the consent of the dean of the relevant faculty, a student may study selected extracurricular subjects simultaneously if he / she fulfils all the duties related to the primary field of study.
3. The primary field of study is the one the student started earlier.
4. The dean decides whether the courses completed in a different field of study shall be treated as an integral part of studies or as extracurricular courses.
5. Extracurricular courses are recorded in the documentation of the course of study and in the supplement to the diploma. Credits and grades obtained as a result of completing extracurricular courses are not taken into account when settling the course of study and granting the rector's scholarship for the best students.

§ 15. Mobility of students

1. A student may follow a period of his / her studies at another university, including a foreign one for example under the Erasmus + programme. The student submits a written application on this matter to the dean.
2. A student undergoing a period of the studies at another university implements the study programme that is consistent with the receiving university.
3. The programme chosen by the student shall be approved by the dean of the appropriate faculty prior the decision of directing a student to another university.
4. Before directing to another university, the student and the university represented by the appropriate dean shall enter into agreement with the receiving university concerning the course programme.
5. A student undergoing a period of studies at another university is obliged to submit the completed academic progress report to SSC by the end of the academic year.
6. Courses and semesters completed at another university shall be recognized by the dean at home university on the basis of grades and credits indicated in the students' academic progress report.

Chapter 4. Completing a period of studies

§ 16. Credit system

1. Full-time and part-time studies credit system conforms to the ECTS standard.
2. ECTS credit system is based on the following principles:
 - 1) the number of ECTS credits are assigned to specific courses, internships and diploma thesis;
 - 2) ECTS credits correspond to the average student effort necessary to obtain the expected learning outcomes;
 - 3) one ECTS credit reflects 25-30 hours of a student work including classes organized by the University and individual input connected with the classes.

§ 17. Grading scale

1. The following grading scale is applied at the University:

Grade (word notification)	Abbreviation	Numerical notification
very good	bdb	5,0
good plus	db plus	4,5
good	db	4,0
satisfactory plus	dst plus	3,5
satisfactory	dst	3,0
fail	nd	2,0

2. The grade point average indicates the student's academic progress in a given period and is calculated as a weighted arithmetic mean from courses completed in a given period. The weighting indices are ECTS points corresponding with the courses:

$$\text{grade point average} = \frac{\sum(\text{arithmetic mean of a course grades} * \text{ECTS credits for a course})}{\sum \text{ECTS credits for courses}}$$

3. The grade point average for a given period is accurate to two decimal places after having rounded up, if the figure at the third decimal place is greater than or equal to 5.
4. Additional courses carried out by a student with the consent of a dean as well as the courses without the final grade are excluded from calculating the grade point average.
5. When crediting physical education classes, the following records are applied:
- 1) passed (*zaliczono* or *zal.*) – for students who achieved the minimum required to obtain a physical education course credit;
 - 2) not passed (*nie zaliczono* or *nzal.*) – for students who did not achieve the minimum required to obtain a physical education course credit.

§ 18. General provisions of completing courses and taking examinations

1. In order to complete a course and to take examinations, it is necessary to fulfil the requirements determined in the course description card and to enrol a student into a transcript of records.
2. The course of study is documented in electronically registered transcripts of records and in the student's periodic achievement forms on printouts from the USOS system and signed by the rector.
3. A student reports a grade mistake registered in the USOSweb system to a leading teacher within three working days.

§ 19. Completing classes

1. To complete a course with an examination, it is necessary to successfully pass all the forms of classes conducted within the course as well as to obtain a positive examination result. The condition for taking an exam is having passed all the lower forms of classes. The passing results shall be registered into the USOSweb system on the last day of classes at

the latest. The exam results shall be published via the USOSweb system within three working days from the examination date at the latest.

2. Completing a course not followed by an exam is performed on the basis of results obtained for passing all the class forms conducted within the course.
3. Completing lower forms of didactic classes and lectures not followed by exams shall be performed by an academic teacher who conducted the classes before the beginning of the examination session. The leading teacher, in agreement with the students, may designate an additional date for completing classes until the end of the examination session. In justified cases another academic teacher appointed by the dean may credit the course.
4. Completing didactic classes lower than lectures is based on verifying learning outcomes by means of: control works, tests, projects, essays and other forms of monitoring students' knowledge, skills and social competencies as well as presence during classes.
5. Completing a lecture not followed by an exam is based on verifying learning outcomes with a test and end-term work. A student's participation in lectures may only positively affect the final grade.
6. In case of a disabled student, the form of passing a course, taking tests, colloquiums, exams and their duration shall be adjusted to the individual abilities and needs of a student.
7. A student's absence in classes resulting from the participation in the organs and university elective bodies meetings as well as in the organs of self-government shall not have a negative influence on completing classes.
8. A formal confirmation of completing classes is the entry to the electronic transcript with accordance to the grading scale detailed in § 17 (1) of the Regulations.
9. A student is obliged to verify the correctness of the grades obtained from all the classes and courses recorded in the USOSweb system and to immediately inform the leading teacher or course coordinator about the possible mistakes.
10. A teacher coordinator has an access to all the grades from the lower forms of classes. In case of a lecture or other classes conducted by more than one academic teacher, the dean is responsible to appoint a teacher coordinator of a course, not later than three weeks before the beginning of the examination session.
11. At the request of a student, a teacher coordinator of a course clarifies any possible mistakes in grades given for the lower forms of classes. The amendments in the transcript may be introduced either by the leading teacher or by the teacher coordinator of the course.
12. The transcripts in the electronic system are available for the leading teachers' access not later than two weeks before the beginning of the examination session.
13. A student who raises objections referring to the fair conduct of crediting the course has the right to submit, within three working days from the date of grades publication in the USOSweb, a reasoned application for obtaining a course credit before a board to an appropriate dean of the University faculty. Obtaining a course credit before a board takes place on the analogical terms as the final re-sit examination conducted before an examination board, which is detailed in § 20 (12-15) of the Regulations.
14. A student may complete a course from selected classes on the basis of confirmed participation in conducting scientific research, development projects or providing research service. The dean decides about the completing of the classes at the student's request which is consulted by an academic teacher conducting research works or service, before the beginning of the classes.
15. A student's participation in a scientific camp may be grounds for completing an internship if the camp programme conforms to the requirements of the internship. The dean decides about the internship completion at the student's request and after consulting with the internship coordinator and a camp organizer.
16. In case of the physical education classes, a student owning a valid sick leave from sports classes is obliged to complete a course on physical culture or tourism instead of sport

classes. These classes are assigned with the same amount of hours as the sport classes.

§ 20. Examinations

1. The examination date is set by agreement of a year prefect with a teacher conducting a course lecture or, in case of foreign languages, with the teacher of foreign language classes. In the absence of such an agreement, the date is set by the leading teacher. The examination schedule is submitted to the SSC not later than seven days before the beginning of the examination session.
2. All the exams must take place during the examination session, in accordance with the organization of an academic year except the additional examinations detailed in section 8 and 10.
3. Upon the consent of a leading teacher, a student may take an exam before the examination session on the basis of the conditions laid down by the teacher conducting the course. This exam is treated as an additional term.
4. The examination is carried out by a teacher conducting a given course. In an exceptional case, the leading teacher may be replaced by another academic teacher authorised by a dean or, in case of foreign languages, a teacher authorised by the director of a language centre.
5. The examination results shall be published via the USOSweb within three working days from the date of the exam sitting at the latest.
6. A student has the right to a re-sit examination and a final re-sit examination conducted before an examination board also to improve a positive grade. The last examination grade obtained by a student determines the completion of a course.
7. An unjustified failure of a student to take a course examination on a due date results in losing one of the examination terms, however it does not constitute grounds for giving a student a fail grade. In such a case, an academic teacher conducting the exam annotates „absent” into the transcript. Double unjustified absences of a student during the exam entitles the teacher conducting the exam to enter a fail grade into the transcript.
8. If the failure of a student to take an exam is considered justified, a teacher conducting the exam determines an additional term of the exam.
9. A student presents a note of absence justification to the teacher conducting the exam within three working days from the exam date at the latest, however a disabled student submits the justification a week from the day of the exam. In disputes related to the justification of an absence during an exam, the decision is settled by the dean or by the director of the language centre – in case of foreign languages, who may set an additional date for an exam in reasoned cases. In case of a disabled student, the dean or the director of the language centre in case of foreign languages, shall consider adapting the exam requirements to the individual needs and abilities of a disabled student.
10. A student who expresses reservations about the conducted exam may follow a reasoned request for a final re-sit examination conducted before an examination board to the dean within three working days from the publication date of the exam results.
11. The dean may order a final re-sit examination conducted before an examination board in accordance with the submitted request or on his /her own initiative. The teacher conducting the examination as well as the faculty self - government body are also entitled to apply for a final re-sit examination conducted before an examination board.
12. The final re-sit examination conducted before an examination board shall take place within seven working days from the date of the submission of an application.
13. The board of the final re-sit examination appointed by the dean includes:
 - 1) a dean or vice-dean, or in case of foreign languages, the director or vice-director of the language centre – as a chairperson;
 - 2) two academic teachers of the same or related course not participating in the exam to

which objections were raised.

14. At the student's request, a representative of a student self - government appointed by the chairperson of the self-government may also participate in the exam as an observer.
15. The result of a final re-sit examination conducted before an examination board is registered into the transcript and replaces the grade obtained during the exam to which the objections were raised.

§ 21. Completing a semester

1. To complete a semester it is necessary to obtain the required amount of ECTS credits indicated in the study programme.
2. The basis for completing a semester by a student directed to study at another university including a foreign one (the host university) is fulfilment of all the conditions delineated in the agreement concerning the programme of classes concluded between the University and the host university.
3. The total amount of ECTS credits obtained by a student is calculated on the basis of the obtained course credits provided in the course programme in a given semester or other classes approved by the dean.
4. Completing a semester is confirmed on a student academic progress report with a seal and signature of a rector.

§ 22. Registration for the consecutive semester

1. Registration of a student for the consecutive semester is made by the dean after completion of the examination session on the basis of the credit account state incorporated in the transcript of records in a form of the electronic data printouts.
2. Registration without a required number of credits encompassing one year, however no longer than until the planned date of completion of studies, is possible only if the total deficiencies do not exceed 18 ECTS credits altogether. The decision on the registration matter is taken by the dean at the student's request.
3. Credit deficiencies from the winter semester are complemented by a student in the winter semester of the consecutive academic year, and from the summer semester – in the summer semester of the consecutive academic year respectively. In justified cases, at the student's request, the dean may grant permission for an earlier complementation of the credit deficiencies.
4. At the student's justified request, the dean may postpone the deadline for registration without a required number of credits and assign a new passing date.
5. At the student's justified request, the dean may grant permission for registration without a required number of credits when the deficiencies exceed eighteen ECTS credits.
6. At the student's justified request, the dean may grant permission for registration without a required number of credits for the last semester of study.

§ 23. Retaking a semester

1. A student is obliged to retake the last semester he / she was registered at, if:
 - 1) the credit deficiencies exceed the permitted limit of ECTS credits;
 - 2) ECTS deficiencies were not rebalanced in the due date.
2. A student cannot retake the first semester. A student may retake each of the following semesters only once. Under particularly justified circumstances, the dean may permit to

retake the same semester again.

3. A student retaking a semester is not obliged to regain credits from a course which originally was positively assessed if the course programme was not changed.
4. A student retaking a semester is obliged to follow a study programme currently in force. The possible courses for supplementing together with the corresponding ECTS credits are established by the dean.
5. A student is obliged to retake all the uncompleted courses, excluding the ones which are already non-existent in the study programme.
6. During the awaiting time for the retake of a semester, and also in case of participating in the didactic classes in the mode of the advance described in section 7, a student retains the rights of a student excluding the right to scholarships and other social benefits.
7. A student who is awaiting for his / her retake of a semester may, upon the dean's consent, participate in didactic classes in the higher semester in a mode of advance, if these classes do not collide with the classes being retaken by the student. Not completing courses implemented in this mode requires their retaking according to the currently applicable rules.
8. A student who retook a semester does not complete the studies in the time limit specified in the study programme.

Chapter 5. Removal from a students' list, reinstatement and leaves

§ 24. Removal from a students' list

1. A student is removed from the list of students in case of:
 - 1) not taking up the studies;
 - 2) written declaration of resigning from study;
 - 3) not submitting a diploma thesis or diploma examination in due time;
 - 4) disciplinary punishment of expulsion from the University.
2. A student may be removed from the list of students in case of:
 - 1) confirmed absence in compulsory classes;
 - 2) confirmed lack of learning progress;
 - 3) not completing a semester in due time;
 - 4) failure to pay the tuition fees
3. Not taking up the studies described in section 1 is the basis for removal from the list of students and is substantiated when:
 - 1) matriculation was not signed;
 - 2) a student did not initiate the studies after returning from leave.
4. The confirmation of a student's lack of participation in compulsory classes is based on a notification of a teacher conducting the classes the unjustified student's absence during the successive three classes since the first week of classes in a given form resulting from a study programme.
5. Lack of learning progress, referred to in section 2 (2), is stated in case of not obtaining admission to a consecutive semester of studies, in particular on grounds of exceeding the amount of permissible ECTS credits deficit.
6. Removal of a student resulting from a failure in submission of a diploma thesis in due time is concluded when all the courses specified in the study plan are completed except the diploma thesis.

§ 25. Reinstatement

1. A person who was removed from the list of students and who completed at least the first semester of studies, may apply for reinstatement at the faculty where he / she was studying before the removal.
2. A person who was removed from the list of students because of a failure in submitting a diploma thesis or diploma exam in due time, may reinstate the studies in the last semester on conditions determined by the dean.
3. An application for reinstatement of studies is submitted to the dean seven days before the start of the semester at the latest. The dean may exceptionally grant the consent for reinstatement during a semester.
4. A reinstated student is obliged to follow the study programme currently implemented in the year he / she was assigned to. The courses requiring complementation together with the corresponding ECTS credits are determined by the dean, regardless of the semesters of study completed by a student.
5. The courses which are not completed by a student before the removal from the list of students are regarded as courses for retake after reinstatement, except the courses which were excluded from the study programme.
6. After the reinstatement, a student is not obliged to re-credit a course which was originally passed if the course programme did not undergo any changes.
7. If the break in the studies exceeded five years, the reinstatement may be initiated only after prior passing the reinstatement examinations in the scope and form determined by the dean.
8. There is no possibility of reinstatement if:
 - 1) a person did not complete the first semester of studies;
 - 2) the removal from the list of students resulted from a disciplinary punishment of expulsion from the University;
 - 3) if the faculty is no longer present at the University.

§ 26. Leaves

1. A student may be granted a leave lasting not longer than a year in the form of:
 - 1) a leave of absence;
 - 2) a sick leave;
 - 3) a parental leave.
2. A leave is granted by the dean upon a student's application submitted immediately after the justifying circumstances occurred, determining the starting and final date of the leave.
3. A leave of absence may be granted to a student due to important circumstances which prevent him / her from participating in the classes. The leave cannot be granted during the examination session.
4. A sick leave may be granted to a student only on the basis of a medical confirmation.
5. A parental leave may be granted either to a pregnant student for a period of time set until the child delivery or to a student who is a parent for a period of time not longer than a year, however if the end of the leave falls during a semester, it may be extended till the end of this semester.
6. The condition of reinstatement after a sick leave is providing a certificate of the student's ability to continue the studies issued by a physician or an occupational physician for the faculties which require such certificates during recruitment. A student must provide such a certificate before the start of the semester.
7. During a leave a student maintains student rights, except the right for scholarships and other social benefits.
8. During a leave a student may, upon the consent of the dean and the conditions determined

by the dean, participate in classes and obtain a course credits included in the study programme.

9. Granting a leave changes the date of completing the studies determined in the study programme.
10. After returning from the leave, a student follows the study programme which is currently in force. If necessary, the dean establishes written programme differences and the schedule of their complementation by a student.

Chapter 6. Diploma thesis

§ 27. General provisions

1. A student who is completing the studies is obliged to prepare and submit a diploma thesis in accordance with the procedure concerning the preparation and defence of diploma theses approved by the University within the timeframe specified in the organization of an academic year.
2. A student attaches to the diploma thesis a written declaration on the independent preparation of the diploma thesis, according to the applicable form.
3. Before the diploma examination, a written thesis which is published in the ADT is subject to verification with the application of the Uniform Anti - plagiarism System, referred to in the Act. The result of the verification procedure is announced by the supervisor in a form of a report during the diploma examination.
4. Should a student be suspected of committing an act which is referred to in Art. 287 section 2 (2) p.1 – 5 of the Act, the rector shall immediately order explanatory proceedings in accordance with the Act.
5. A diploma thesis is prepared in the organizational unit of a student's parent faculty. Upon the consent of the dean, a diploma thesis may be conducted at another faculty of the University, at other universities and also in the institutions providing proper conduct and conditions of research, as well as it may be prepared in a foreign language.

§ 28. Supervisor and reviewer of the diploma thesis

1. A student prepares his / her diploma thesis under the directions of a supervisor.
2. A supervisor of the diploma thesis: undergraduate, engineering and graduate ones, shall be an academic teacher with PhD degree at least.
3. In justified cases and with the consent of the dean, a diploma thesis may be supervised by a specialist from outside of the University and holding at least an occupational title.
4. A reviewer of a diploma thesis shall be the academic teacher holding the title of professor or a PhD with habilitation degree. If a supervisor of the diploma thesis is an academic teacher holding a title of professor or a PhD with habilitation, the reviewer may be an academic teacher holding an academic degree.
5. Upon a reasoned request of a student, the dean may change the supervisor of his / her diploma thesis.

§ 29. Topic of the diploma thesis

1. The topic of a diploma thesis shall be established at the beginning of the penultimate semester of studies. The chart of the diploma thesis topic is submitted for the documentation of the course of studies.
2. The topic of a diploma thesis is established by a supervisor in consultation with the manager

of an organizational unit where the thesis is prepared and with the appropriate didactic council of the faculty and it is approved by the dean.

3. While determining the topic of diploma thesis, scientific interests of a student shall be taken into account. A student has the right to suggest his / her own topic for the diploma thesis.
4. The proposed topics of diploma thesis shall enable a free choice of topic by a student.
5. Upon the request of a supervisor of a diploma thesis and after an agreement with a student, a manager of the organizational unit of the University may change the topic if it positively influences the achievement of the learning goals and if it does not exceed the deadline of completing the studies. The supervisor informs the dean about the change of a topic.
6. A diploma thesis shall be prepared by one student. In exceptional cases it is possible to approve of team diploma theses, however the scope of work of each student shall be clearly defined by the supervisor.
7. A diploma thesis may be included into the scientific research or into the developmental works of the faculty organizational unit of the University or students' scientific clubs.

§ 30. Final grade of the diploma thesis

1. The assessment of a diploma thesis is performed independently by a supervisor and by a reviewer. It is submitted to the reviewer after gaining positive rating from a supervisor.
2. If a reviewer estimates the diploma thesis with a fail grade, the dean decides whether the student is allowed to take the diploma examination after gaining positive opinion from an additional reviewer.
3. The final grade of a diploma thesis is determined on the basis of arithmetic mean of the grades issued by the supervisor and reviewer or reviewers and taken to two decimal places.
4. The final grade of a diploma thesis is determined in accordance with:

Arithmetic mean	Final grade
4,75 - 5,00	Very good (5,0)
4,25 - 4,74	good plus (4,5)
3,75 - 4,24	good (4,0)
3,25 - 3,74	satisfactory plus (3,5)
below 3,25	satisfactory (3,0)

§ 31. Rigors

1. A student failing to submit his / her diploma thesis till the end of the examination period is removed from the list of students, subject to section 2.
2. At the request of a student basing on a positive opinion of a diploma thesis supervisor, the dean may postpone the deadline of submitting a diploma thesis, maximum till:
 - 1) 15th May of a given academic year for the students completing studies in the winter semester,
 - 2) 15th September of a given academic year for the students completing studies in the summer semester. A student completing studies in a given academic year must take the diploma examination in the timeframe specified in the organization of an academic year,

until 30th September of this academic year at the latest. During this period a student maintains the student rights except the right for scholarships and other social benefits.

3. A person removed as a result of a failure in submitting the diploma thesis in due time, may resume studies on conditions referred to in § 25 of the Regulations. The dean, after consulting with a student's supervisor and in agreement with the manager of the organizational unit where the thesis is prepared, may grant permission for continuation of the diploma thesis which was initiated before the resuming the studies.

Chapter 7. Diploma examination

§ 32. General provisions

1. Completion of studies is take place on the day of submission the diploma examination, except the physiotherapy field of study conducted at the level of long-cycle study where crediting the last internship required by the study programme marks the completion of studies.
2. The diploma examination consists of:
 - 1) a defence of a diploma thesis;
 - 2) a final exam.
3. The condition for taking the diploma examination is completing all the semesters of studies and fulfilling formal and programme requirements.
4. A diploma examination day is scheduled in the organization of an academic year.
5. A diploma examination is conducted by the board of the diploma examination appointed by the dean which consists of a minimum of three members including: a chairperson, supervisor and reviewer. In justified cases a supervisor or reviewer may be substituted by an academic teacher designated by the dean.
6. The chairperson of the diploma examination board is the dean, the vice-dean appointed by the dean, or an academic teacher holding the title of professor or scientific title of PhD with habilitation.
7. In case of preparing a diploma thesis for the needs of a given employer, the dean may appoint a representative of this employer as a member of the diploma examination board in an advisory capacity.

§ 33. Course of the diploma examination

1. A diploma examination is an oral one.
2. Upon the request of a student and supervisor submitted to the dean not later than three working days before the scheduled term of an exam, the diploma examination may proceed in an open mode with people indicated by a student or supervisor as audience.
3. During the diploma examination, a student presents his / her diploma thesis and answers the questions related to the thesis (diploma thesis defence) and then he / she sits for a final exam.
4. In case of a team diploma thesis, each co-writer presents the scope of work of his \ her part of the diploma thesis.
5. During the final examination a student receives at least three exam questions from a given field of study.
6. Exam issues are published via the Internet site of a faculty before the start of the last semester.
7. A diploma examination may proceed in a mode of synchronous on-line meeting via a video conference tool, Internet conference, on-line platform and other applications in service of synchronous group work operations.
8. The board of the diploma examination obligatorily verifies the personal data of a student

who takes the diploma exam.

9. The course of a diploma examination is drawn up by the exam board in a form of a protocol which shall be signed by each member of the examination board.

§ 34. Final grade of the diploma examination

1. The diploma examination board evaluates separately the defence of the diploma thesis and the final exam.
2. The diploma examination board awards the grade for the defence of the diploma thesis taking into account the manner of a student's presentation and the replies to questions concerning the thesis. While grading, the scale referred to in § 17 section 1 of the Regulations is applied.
3. The answer for each of the questions stated during the final exam is evaluated separately according to the scale referred to in § 17 section 1 of the Regulations.
4. The condition for passing the final examination is obtaining positive grades for most of the answers given by a student to the examination questions.
5. The final exam grade is determined upon the arithmetic mean of grades to two decimal places, obtained for individual replies as referred to in the table in § 30 section 4 of the Regulations.
6. The condition for passing the diploma examination is obtaining a positive grade of the final examination and the defence of the diploma thesis.
7. The grade of the diploma examination is determined upon the arithmetic mean of grades obtained for the defence of the diploma thesis and the final exam calculated to two decimal places as referred to in the table in § 30 section 4 of the Regulations.
8. In case of obtaining a positive grade for the defence of the diploma thesis and a negative one for the final exam, a student retakes only the final exam on the next date..

§ 35. Rigors

1. In case of failing the diploma exam or unjustified failure to take this exam in due time, the dean determines the second date of the diploma exam for a student which is the ultimate one. The second date of the diploma examination cannot take place earlier than one month after the date of the diploma exam and not later than three months after this date. During the awaiting time for the diploma examination in the second date, a student maintains the student rights except the right to scholarships and other benefits.
2. If the absence of a student during the diploma examination was justified, the dean determines a new date for the diploma examination. A student is obliged to justify his / her absence during the diploma exam within three working days from the date of the original exam.
3. In case of failing or not taking a diploma examination on conditions specified in section 1, a student is removed from the list of students.
4. A person who is removed from the list of students because of failing or not taking the diploma exam may reinstate the studies on conditions specified in § 25 of the Regulations.

Chapter 8. Result and completion of studies

§ 36. Final result of studies

1. The average grade for the completion of studies is a weighted average grade of arithmetic average grades for individual courses indicated in the study programme including the grade

for the diploma thesis obtained from the supervisor and evaluated according to the equation referred to in § 17 section 2 of the Regulations, to two decimal places and rounded, in accordance with the rule delineated in § 17 section 3 of the Regulations.

2. The final result of studies, taken to two decimal places and rounded according to the rule delineated in § 17 section 3 of the Regulations constitutes the result of a weighted average of the following grades:
 - 1) average grade for the completed studies: with a weight of 0,60;
 - 2) final grade for the diploma thesis: with a weight of 0,20;
 - 3) final grade for the diploma exam: with a weight of 0,20.
3. The final result of studies is entered into the diploma for studies completion and all the other documents and it is determined on the following basis:

Final result of studies	Grade entered into a diploma
4,60 - 5,00	very good (5,0)
4,26 - 4,59	good plus (4,5)
3,76 - 4,25	good (4,0)
3,26 - 3,75	satisfactory plus (3,5)
below 3,26	satisfactory (3,0)

§ 37. Completion of studies

1. Studies completion shall take place in accordance with § 32 section 1 of the Regulations.
2. An alumnus is obliged to settle all his / her commitments towards the University confirmed by a clearance slip in an electronic form concluded in USOSweb system, no later than on the day of receiving the diploma.
3. The University issues a diploma of completion of studies along with a diploma supplement and two diploma duplicates within 30 days from the day of studies completion, including their duplicate in the English language upon a student's request submitted till the studies completion day.

Chapter 9. Awards, distinctions and penalties

§ 38. Awards and distinctions

1. A student with exceptional achievements in the educational or organizational sphere and impeccable reputation in the academic world may be awarded with:
 - 1) a letter with congratulations;
 - 2) an in-kind prize or financial award;
 - 3) other awards or scholarships.
2. A letter with congratulations and awards referred to in section 1 (2) are granted by the rector at the request of the dean or student self - government.
3. Other awards or scholarships may be granted to a student for outstanding educational, sport, artistic, social and organizational achievements.
4. A diploma with honours is awarded to graduates of studies who jointly meet the following conditions:
 - 1) they completed their studies within the timeframe specified in the study programme;

- 2) they obtained the grades average mean of at least 4,60 for completed studies;
 - 3) they obtained very good grades for the diploma thesis and diploma examination (average 5,0).
5. A graduate does not complete the studies in the time limit specified in the study programme in case of:
- a) semester retake,
 - b) reinstatement,
 - c) granted leave,
 - d) extending the deadline for submitting the diploma thesis.
6. Upon the dean's application, the rector may award a graduate who was unable to fulfil the condition referred to in section 4 (1) for reasons beyond his / her control with a diploma with honours.

§ 39. Penalties

1. A student is liable to disciplinary proceedings for an infringement of regulations valid at the University and for the conduct contrary to the student's reputation.
2. A student cannot be punished for the same action by the rector and disciplinary commission at the same time.
3. Disciplinary measures cover: a letter of formal warning, reprimand, reprimand with a warning, suspension of certain student rights for a period of maximum 1 year and expulsion from the University.
4. A penalty of caution for minor breaches shall be inflicted by the rector after a hearing with a student or his / her defender, in accordance with regulations of the Act.

Chapter 10. Final, transitional and adjustment provisions

§ 40. Final provisions

1. The rector and deans are authorised to implement the Regulations in such a manner that, without violating it, they provide the disabled students with the opportunity to meet the requirements of a student, respectively of psychophysical abilities.
2. The rules and mode of the organisation of studies and the rules for issuing diplomas of studies completion conducted by the University together with foreign universities as well as issuing dual diplomas with a foreign university are determined by the agreements between these universities.
3. For the purpose of counting deadlines with respect to the matters not regulated by administrative decisions, Civil Code Provisions art. 110-116 are applied.
4. Any matters not covered by the Regulations will be decided by the rector.

§ 41. Transitional and adjustment provisions

1. The studies initiated before the academic year 2019/2020 are conducted in accordance with the current educational programmes.
2. The studies initiated in the academic year 2019/2020 or later are conducted in accordance with the educational programme established by the senate of the University, after prior consulting with the student self - government.

